

**BOARD OF FIRE COMMISSIONERS
SIERRA FIRE PROTECTION DISTRICT**

TUESDAY

11:00 a.m.

JANUARY 10, 2012

PRESENT:

Robert Larkin, Chairman
Bonnie Weber, Vice Chairperson
John Breternitz, Commissioner
Kitty Jung, Commissioner
David Humke, Commissioner

Amy Harvey, County Clerk
Katy Simon, County Manager
Paul Lipparelli, Legal Counsel
Tim Leighton, Interim Fire Chief

The Board convened at 11:46 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

12-01SF AGENDA ITEM 2

Agenda Subject: “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the District as a whole.”

There was no response to the call for public comment.

12-02SF AGENDA ITEM 3A

Agenda Subject: “Approval of BOFC meeting minutes of December 13, 2011.”

There was no public comment on this item.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 3A be approved.

12-03SF AGENDA ITEM 3B

Agenda Subject: “Approval of Volunteer Report for October 2011.”

There was no public comment on this item.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 3B be approved.

12-04SF AGENDA ITEM 4

Agenda Subject: “Chief’s Report including Arrowcreek Station.”

Tim Leighton, Interim Fire Chief, reported that the Arrowcreek Station was on time and within budget. He said a request had been made by several citizens to conduct a walk through of the Station and noted the walk through had been scheduled for January 28, 2012.

Interim Chief Leighton commented on the fire that occurred on Christmas Day to the Verdi Post Office. He said the building sustained moderate damage and greatly impacted the citizens of Verdi.

Interim Chief Leighton indicated that the members of the Sierra Fire Protection District (SFPD) had completed all their required testing, such as hose and apparatus pump testing and were now 100 percent compliant. He also indicated that the members were in compliance with all Washoe County policy training. Due to the recent dry conditions, he reminded citizens that the region was still in wild land fire season and to be mindful and cautious.

There was no action taken or public comment on this item.

12-05SF AGENDA ITEM 7

Agenda Subject: “Possible Closed Session for the purpose of discussing negotiations with Sierra Fire Protection District employee Organizations per NRS 288.220.”

11:48 a.m. On motion by Commissioner Jung, seconded by Commissioner Weber, which motion duly carried, it was ordered that the meeting recess to a closed session for the purpose of discussing negotiations with Sierra Fire Protection District employee Organizations per NRS 288.220.

1:27 p.m. The Board returned with Commissioners Breternitz and Humke absent. Kurt Latipow, Fire Services Coordinator, represented Interim Chief Leighton for the remainder of the SFPD agenda.

12-06SF AGENDA ITEM 5

Agenda Subject: “Approval of a labor agreement between the Sierra Fire Protection District and the Sierra Fire Protection District Chief Officers Association effective July 1, 2011; and if approved authorize the Chairman to sign on behalf of the Board.”

There was no public comment on this item.

On motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried with Commissioners Humke and Breternitz absent, it was ordered that Agenda Item 5 be approved, authorized and executed.

12-07SF AGENDA ITEM 6

Agenda Subject: “Approval of a side letter of agreement clarifying the application of the overtime provisions of the Fair Labor Standards Act related to the 2011/2012 Local 3895 Collective Bargaining Agreement approved by the Board September 27 2011.”

1:30 p.m. Commissioner Breternitz arrived.

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Agenda Item 6 be approved.

12-08SF AGENDA ITEM 8

Agenda Subject: “Commissioner’s/Managers Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)”

Commissioner Weber noted that the Volunteer reports did not always represent the current month and requested an oral report to explain the process that was used to compile those reports.

1:32 p.m. Commissioner Humke arrived.

12-09SF AGENDA ITEM 9

Agenda Subject: “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the District as a whole.”

There was no response to the call for public comment.

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1:33 p.m. There being no further business to come before the Board, on motion by Commissioner Jung, seconded by Commissioner Weber, which motion duly carried, the meeting was adjourned.

ROBERT LARKIN, Chairman
Sierra Fire Protection District

ATTEST:

AMY HARVEY, Washoe County Clerk
and Ex Officio Clerk, Sierra
Fire Protection District

*Minutes Prepared by:
Stacy Gonzales, Deputy County Clerk*